

STEPS FOR SUBMITTING THE APPLICATION FEE AND FILLING THE DETAILS IN ONLINE PORTAL TO COMPLETE YOUR REGISTRATION

A non-refundable fee of Rs. 525/- which includes application fee of Rs. 500/- plus Rs. 25/- (processing fee) *plus* payment gateway charges on actual is applicable for Unreserved Category/OBC/Ex-Servicemen. Candidates belonging to any particular category of SC/ST/PWD are not required to pay the application fee, however, Rs. 25/- (processing fee) *plus* payment gateway charges on actual is applicable for SC/ST/PWD.

Candidates applying for the post are required to submit **APPLICATION FEE** through any one of the following modes of payment:

- a) The candidates are required to pay the examination fee through Internet banking/ Debit Card (Visa or Masters) / Credit Card (Visa or Masters) during the online filling of the application form. After making the payment a Payment Slip will be generated on screen, the candidates should take the print of that payment slip or save for further reference.
- b) The additional bank charges for all such transactions is to be borne by the candidates in addition to the Application Fee . The last date for making the Payment of Application Fee through this mode is 05/05/2018 (16.59 hrs).
- c) Candidates who wish to make the payment later on or if earlier attempt was not successful should click on the link: "Acknowledgement - For Registered candidates" to make the Payment of Application Fee.
- d) **IT IS MANDATORY TO SUBMIT THE DETAILS OF PAYMENT ID PRINTED ON E-RECEIPT AND DEPOSIT DATE AGAIN IN ONLINE PORTAL BY LOGIN THROUGH UNIQUE PAYMENT REFERENCE NUMBER AFTER MAKING THE PAYMENT. IF A CANDIDATE FAILS TO SUBMIT THESE DETAILS IN ONLINE PORTAL WITHIN DUE DATE AFTER MAKING THE PAYMENT, HIS/HER APPLICATION SHALL BE TREATED AS INCOMPLETE AND SUMMARILY BE REJECTED.**
- e) Bank commission charges will be borne by the Applicants. In case the candidate deposits the fee in a wrong account, NSCL will not be responsible. Application Fee deposited after 05.05.2018 will not be valid.
- f) Fees once paid will not be refunded under any circumstances. Candidates are, therefore, requested to verify their eligibility before applying and payment of Application Fee.
- g) **CANDIDATE SHOULD NOTE THAT IN CASE STATUS OF PAYMENT SHOWN BY BANK IS NOT "SUCCESS" FOR THEIR TRANSACTION, i.e. STATUS OF PAYMENT SHOWN IS "PENDING", "FAILURE", "REJECTED" OR ANY OTHER TECHNICAL ISSUE, THEN IT IS THE RESPONSIBILITY OF CANDIDATE TO ENSURE THAT PAYMENT MADE TO NSCL IS SUCCESSFUL WITHIN DUE DATE. IN CASE TRANSACTION IS REVERSE BY BANK TO CANDIDATE OR CANCELLED AND PAYMENT IS NOT RECEIVED BY NSCL WITHIN DUE DATE, THE CANDIDATURE SHALL BE SUMMARILY CANCELLED.**
- h) **CANDIDATE SHOULD ALSO NOTE THAT IN CASE THE PAYMENT DETAILS FILLED UP BY CANDIDATES IN ONLINE SYSTEM IS NOT MATCHING WITH THE TRANSACTION DETAILS PROVIDED BY BANK, THEIR CANDIDATURE SHALL BE SUMMARILY CANCELLED.**

Thus the Step-2 of the application process gets completed. The Registration number so generated along with Date of Birth can also be used for downloading the Admit Card 15 days prior to the date of examination which shall also be notified in the designated website.

Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheques, Postal Stamps, Demand Drafts etc., will not be accepted, towards application fee.